**ENGL 1101.36/English Composition – Fall 2012**

Course Information: TR 11:00-12:15/Arts & Sciences 150/CRN 81525

Instructor: Jacqueline Stephens

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Required Texts

Rosa, Alfred, Paul Eschholz. Models for Writers: Short Essays for Composition. Boston: Bedford/St. Martin’s. 2012. Print.

Occasional outside texts may be provided and required by the instructor.

Grades

You will complete four papers in this class, as well as informal class writing and shorter homework assignments.  Such assignments are not “busywork,” but are created with the intention to be instructional elements of the writing process.

The following scale will be used for letter grades: 90-100 A, 80-89 B, 70-79 C, 60-69 D, 0-59 F.

A grade of C or better must be earned to enroll in English 1102.

Your grades will be weighted as follows:

Participation                                                                          10 %

Paper #1, The Personal Essay ( 5 pp.)     15%

Paper #2, Persuasive Paper (5-7 pp.)                20%

Paper #3, The Comparison/Contrast Paper (5-7 pp.)          20%

Paper #4, The Research Paper/Annotated Bib(7-9 pp.)  25%

End-of-Course Reflection (1-2 pep)      10%

Passing or Failing of the Course

There are two ways to fail this course: 1)) plagiarizing and 2) maintaining an average equal to or less than 59%, which can occur from poor quality, lateness of submission, or a combination of poor quality or lateness.  If you regularly attend class, complete your work with academic integrity (meaning: try do well), and submit assignments on time, you should do well.

***Assignments and Paper Submissions***

Please turn in all papers typed, double-spaced, with 12-point Times New Roman font—at the beginning of the class period.  Any drafts turned in after the first 10 minutes of class will be considered late, and assuming you have not come to class until then, you will be considered absent.  Late papers will be penalized by half a letter grade per day late.  In addition, I reserve the right to penalize the paper half a letter grade (each) for the following failures to meet the minimum requirements: 1) the paper does not end at least halfway down on the minimum page length (which means for a 5-6 page paper, the paper should end at least halfway down on the fifth page), 2) the paper does not use 12-point Times New Roman font, 3) the paper has margins larger than one inch on any side, 4) the paper uses extra spaces in between the paragraphs.  This last requirement is hampered by Microsoft Word’s default space in between paragraphs but can be easily fixed by checking a button; if you are confused by how to fix your defaults, please see me.  Please keep in mind in any case that I own a ruler and can measure how many pages you have, but I shouldn’t have to.  It is your responsibility to make sure your paper prints right; ignorance is not an excuse for lack of paper length.  Remember: any of these page requirement failures will result in half a letter grade penalty each. In-class assignments will be turned in the day they are written.  Please remember to put your name at the top of your paper.  In-class assignments are the only handwritten assignments I will accept; please try to write clearly enough for me to read what you have written.

***Etiquette***

Class etiquette involves respect for fellow students and respect for instructor; as such, students are expected to listen when fellow students speak as well as the instructor.  “Listening” means resisting the urge to pack up materials while instructor is speaking.   Students should also refrain from other noise, such as using technology (cell phones, laptops) at inappropriate times (without permission).

***Food and Drink***

Eating and drinking is permitted in class to increase student comfort and to combat “brain fade.”  As in all areas of class, respect for students and instructor is mandated.  Food should be consumed as quietly as possible and bagged food should be emptied onto desk for consumption prior to class starting.

***Religious Observance Policy***

Students are permitted to miss class in observance of religious holidays and other activities observed by a religious group of which the student is a member without academic penalty. Exercising of one’s rights under this policy is subject to the GC Honor Code. Students who miss class in observance of a religious holiday or event are required to make up the coursework missed as a result from the absence. The nature of the make-up assignments and the deadline for completion of such assignments are at the sole discretion of the instructor. Failure to follow the prescribed procedures voids all student rights under this policy.

***Assistance for Student Needs Related to Disability***

If you have a disability as described by the Americans with Disabilities Act (ADA) and the Rehabilitation Act of 1973, Section 504, you may be eligible to receive accommodations to assist in programmatic and physical accessibility. Disability Services, a unit of the GCSU Office of Institutional Equity and Diversity, can assist you in formulating a reasonable accommodation plan and in providing support in developing appropriate accommodations to ensure equal access to all GCSU programs and facilities. Course requirements will not be waived, but accommodations may assist you in meeting the requirements. For documentation requirements and for additional information, we recommend that you contact Disability Services located in Maxwell Student Union at 478-445-5931 or 478-445-4233.

***Student Opinion Surveys statement***

Given the technological sophistication of Georgia College students, the student opinion survey is being delivered through an online process. Your constructive feedback plays an indispensable role in shaping quality education at Georgia College. All responses are completely confidential and your name is not stored with your responses in any way. In addition, instructors will not see any results of the opinion survey until after final grades are submitted to the University. An invitation to complete the online opinion survey is distributed to students near the end of the semester. Your participation in this very important process is greatly appreciated.

 ***Academic Honesty***

The integrity of students and their written and oral work is a critical component of the academic process.  The submission of another’s work as one’s own is plagiarism and will be dealt with using the procedures outlined in the GC Catalog.  Remember that allowing another student to copy one’s own work violates standards of academic integrity.

***Fire Drills***

Fire drills will be conducted annually. In the event of a fire alarm, students will exit the building in a quick and orderly manner through the nearest hallway exit. Learn the floor plan and exits of the building. Do not use elevators. If you encounter heavy smoke, crawl on the floor so as to gain fresh air. Assist disabled persons and others if possible without endangering your own life. Assemble for a head count on the front lawn of main campus or other designated assembly area.

***Turnitin***

This course (or section) uses plagiarism prevention technology. Students have the option of submitting papers online through a plagiarism prevention service or allowing the instructor to submit hard copies of these papers. The papers may be retained by the service for the sole purpose of checking for plagiarized content in future student submissions.

***Tardiness***

Tardiness is disruptive to the class.   Students are expected to arrive on time; a tardy of 15 minutes or more will count as an absence.

***Class Attendence Policy***

Although it is recognized that absences will sometimes be necessary, students are expected to attend classes regularly. It is the responsibility of students to be cognizant of their own record of absences and to consult the instructor regarding work missed. The decision to permit students to make up work rests with the instructor. At any time during the semester an instructor has the right to assign a grade of F for excessive absences when a student exceeds the number of allowable absences specified in the instructor’s attendance policy distributed to the student in the instructor’s course syllabus. If a student is representing the University in an official capacity, as verified on a list released from the Office of the Provost, the instructor will not penalize the student for those absences. However, students should consult their instructor before anticipated absences. Students who wish to have their instructors notified of a medical or family emergency necessitating their absence from classes, or who wish to provide documentation in support of a request for excused absences, make-up work, or grades of "W" or "I" due to an emergency, may contact the Office of the Vice President for Student Affairs. The Student Affairs staff will inform students about procedures, assist with communication to instructors, receive and file documentation, and advise students regarding their own self-advocacy; however, the final determination of excused absences, make-up classwork, and grading is determined by the instructor.

***Course Schedule***

(subject to change)

8/14-Syllabus Day!

8/16-Models for Writers “Let's Think Outside the Box of Bad Cliches” (349) Discussion of Strong Paragraphs-Selection from Lehman (provided by instructor)

***8/17-Last day to drop a course (reduce course load) without fee penalty!  5 p.m.!***

**8/21-Homework! Paragragraphs Due.** Selection from Brevity “One Good Thing” assigned (Provided by Instructor) In class writing (Working with a List).

8/23-Pastiche Discussed

8/28-**Homework! Brevity Pastiche Due!** Peer Review

8/30-Models for Writers “Shame” (289) Discussed.

9/4-Models for Writers “My Name” (109)

9/6**Paper 1 Personal Narrative Due**

9/11-Workshop Day

9/13-**Paper 1 Revison Due** Cause and Effect: Models for Writers Stephen King (524)

9/18-Arugument: “I Have a Dream” (553)

9/20 Zirin (560)

9/25 Sherry (564)

9/27 Marquez (531)

**10/2-Paper 2 Due-**

10/4-Workshop Day

***10/8-9 Fall Break***

**10/11-Paper 2 Revision Due**

***10/11- Last day to drop a course or withdraw from ALL courses with a "W" grade (Unless previously assigned an "F" by instructor for absences or if )maximum number of dropped courses has been exceeded!  5 p.m.!***

10/16-Discuss: Models for Writers Twain (488) Mukherjee (493)

10/18-“My Name” (109)

10/23-Library/Research

10/25-Topic Paragraph for Research Paper Due-Workshop

**10/30-Paper 3 Due**

11/1-Research-Source Summary

11/8-Annotated Bibliography Due

11/13-Conferences

11/15-Conferences

11/20-Conferences

***11/21-23 Thanksgiving Holidays***

11/27-**Research Paper Due! (Presentations)**

11/29-**(Presentations)** Enrichment

***12/4 Final Exam***